



For Healthcare Facilities

2023 Award Nomination Form
Nominations must be received by Oct. 13, 2023

Maintain a copy of all completed documents for your records.

E-mail completed nomination and supplementing documents to: StacieJenkins@LHATrustFunds.com

If you e-mail, do not send a separate copy via mail or fax.

Or, mail completed nomination and supplementing documents to:

HSLI
ATTENTION: Lori Ray, Executive Assistant
4646 Sherwood Common Blvd.
Baton Rouge, LA 70816

Fax: (225) 368-3879

A. General Information:

1) Organization (must be an LHATF member):

Address:

City:

State:

Zip:

2) CEO/Administrator of applying organization:

Title:

Phone:

Fax:

Email:

3) Project Coordinator:

Title:

Phone:

Fax:

Email:

B. Steps to Submit a Complete Award Nomination:

- Complete the nomination form and save a copy.
- Ensure that each component of the nomination has been addressed.
- Return the nomination **by Oct. 13, 2023**

Submitted By:

Date Submitted:

Project:

Date project was conducted and completed (*must be between January 1, 2023 - May 31, 2023*):



Problem Identification:

State the violence in healthcare opportunity that was identified in your organization as a professional or general liability risk, including the population that was identified as a concern related to the problem. Indicate how this project reduces professional or general liability risks.

Methodology for Problem Identification:

Discuss how the determination was made that a problem existed. Please include data and other resources to support the decision to begin the project.



Goals and Objectives:

Define the specific goal(s) which were set forth for this project, including the measurable objectives which were developed to measure progress toward the goal. When writing measurable objectives please remember that they should be time specific and indicate exact expectations. For example: Falls will be decreased by 25% within 6 months.

Project Strategy:

Discuss the project plan. This section should include a discussion of the plan to achieve the goals, including budgetary plans, human and material resources anticipated, and overall expected outcome of the project.



Project Design and Implementation:

Discuss how the project was rolled out and who was involved (specifically which departments or other stakeholders). Discuss the project timeline of events. Discuss applicability of the projects to other organizations. List barriers that were encountered and how they were overcome.

Outcomes Measurement:

Summarize the results achieved, discuss the data and the metrics used to determine success and the outcomes achieved. Specifically address in detail the improvement in outcomes from the beginning to conclusion of monitoring.



What timeframe is represented for the outcomes data submitted?

Goal Achievement:

Summarize how the project has impacted and reduced your professional or general liability exposure. Were any other positive impacts identified as a result of the project that were not foreseen or not measurable?