

# Behavioral Health Safety Checklist



Organization: \_\_\_\_\_

Date: \_\_\_\_\_

Items	Yes	No	Comments
1. Staff are not wearing name tags or ink pens around their neck on lanyards.			
2. Staff are not pinning keys to their uniform in plain sight.			
3. Paint is not peeling on the walls			
4. Walls do not have holes.			
5. Paneling, if present, has no projections/splinters.			
6. Railings are secured to walls and are blocked.			
7. Connections between the wall and the floor are secured.			
8. Light fixtures are recessed and/or do not have glass or removable covers.			
9. Sprinklers are recessed and do not allow for "hanging."			
10. Windows are unbreakable (Plexiglas or acrylic).			
11. Windows are not operable or they open less than 8 inches.			
12. Window treatments are free of cords and hung so that they break with more than 40 pounds.			
13. All curtains are breakaway or have recessed rods.			
14. Heating and cooling vents have mesh covers and are secured.			
15. Electrical outlet covers are fastened with security screws.			
16. Wall hangings/pictures are without glass and are not removable.			
17. Security screws are used.			
18. Ceilings are securely fixed. No ceiling tiles.			
19. Ventilation grills cannot be removed and openings are not large enough to allow a cord to pass.			
20. Furniture is intact and not broken.			

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21. Furniture cannot be broken or used as a weapon.			
22. Televisions are encased in a protective cabinet.			
23. There are no extension cords.			
24. Common areas do not contain any sharp objects, glass or metal that is accessible to patients.			
25. Medication is not accessible by patients.			
26. Plastic trash bags are not used in patient care areas.			
27. Plastic pillow cases or mattress covers are not used.			
28. Shower heads are recessed to prevent hanging.			
29. Tubs are not used or, if present, are monitored by staff when in use.			
30. Toilet fixtures are not breakable and tank lids are secured.			
31. Hazardous are not stored in patient care areas.			
32. Biohazard rooms are locked.			
33. Piping under the sink is securely covered.			
34. Mirrors are not breakable.			
35. Exit doors are locked to prevent egress.			
36. Fire extinguishers are secured or located out of patient care areas.			
37. Outdoor recreation areas gate is locked.			
38. Outside patient areas are enclosed/fenced to prevent patient elopement.			
39. Fencing is intact and not broken.			
40. No furniture or other objects are near the fence that can be used to climb over.			
41. Shrubbery/trees near fencing are trimmed to prevent elopement.			
42. Unit design allows for good visualization of patient day areas and dining room.			
43. Seclusion room allows for visualization of the entire room from outside the door.			

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Items	Yes	No	Comments
44. Seclusion room is empty and free of all projections.			
45. Window in seclusion room is secured.			
46. Seclusion room does not contain exposed outlet.			
47. Bathroom doors in patient rooms are sloped to prevent hanging.			
48. All door knobs are sloped to prevent hanging.			
49. Door hinges are flush, or slanted.			
50. Patient wardrobes do not have doors on them.			
51. Beds are nonadjustable type, without springs or storage drawers.			
52. If beds are electric, cords are no longer than 12 inches.			
53. Metal flatware is not used or is supervised by staff.			
54. Patients are not allowed to have belts, pens/pencils, glass, metal, nail clippers, or razors unsupervised.			

Source: This exhibit is a **sample tool** developed by Quality Plus Solutions LLC in cooperation with the Louisiana Hospital Association Trust Funds that has not been validated. It may be used with permission and modified as necessary to meet the needs of the organization.

Submitted By: \_\_\_\_\_



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