| Facility Name: [Title]Date:       |
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|  |
| Below is a list of the Performance Improvement indicators / processes that you should be monitoring in your organization. Use the information to evaluate your current process. Does your organization: |
| PERFORMANCE IMPROVEMENT | MET/UNMET |  COMMENTS |
| Track patient fall rates | Choose an item. |            |
| Track hospital acquired wounds | Choose an item. |       |
| Track medication errors | Choose an item. |       |
| Track employee needle sticks | Choose an item. |       |
| Track employee trips and falls | Choose an item. |       |
| Regularly evaluated risks for injury to patient/families/visitors | Choose an item. |       |
| Track near misses | Choose an item. |       |
| Conduct root cause analysis (RCA) as needed | Choose an item. |       |
| Conduct failure mode effects analysis (FMEA) | Choose an item. |       |
| Provide feedback to staff on all PI events. | Choose an item. |       |
| MEDICAL STAFF |  |  |
| Encourage physician input | Choose an item. |       |
| Track physician behavior | Choose an item. |       |
| Have a physician champion | Choose an item. |       |
| Use standard meeting format | Choose an item. |       |
| Use physician report cards | Choose an item. |       |
| Educate physicians | Choose an item. |       |
| BOARD OF TRUSTEES |  |  |
| Educate members of performance improvement and high reliability processes | Choose an item. |       |
| Inform members of quality issues | Choose an item. |       |
| Inform members of safety issues | Choose an item. |       |
| Use standard meeting format | Choose an item. |       |
| LEADERSHIP |  |  |
| Communicate adverse events | Choose an item. |       |
| Communicate near misses | Choose an item. |       |
| Communicate complaints | Choose an item. |       |
| Communicate staffing issues | Choose an item. |       |
| Communicate medical device/supply issues | Choose an item. |       |
| Communicate environmental issues | Choose an item. |       |
| COMMUNICATION |  |  |
| Implement bedside Reporting | Choose an item. |       |
| Utilize hand off practices | Choose an item. |       |
| Have a transfer process in place | Choose an item. |       |
| Perform huddles | Choose an item. |       |
| Use standardized tools | Choose an item. |       |
| Debrief | Choose an item. |       |