| Facility Name: [Title]  Date: |
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| Below is a list of the Performance Improvement indicators / processes that you should be monitoring in your organization. Use the information to evaluate your current process. Does your organization: | | | |
| PERFORMANCE IMPROVEMENT | | MET/UNMET | COMMENTS |
| Track patient fall rates | | Choose an item. |  |
| Track hospital acquired wounds | | Choose an item. |  |
| Track medication errors | | Choose an item. |  |
| Track employee needle sticks | | Choose an item. |  |
| Track employee trips and falls | | Choose an item. |  |
| Regularly evaluated risks for injury to patient/families/visitors | | Choose an item. |  |
| Track near misses | | Choose an item. |  |
| Conduct root cause analysis (RCA) as needed | | Choose an item. |  |
| Conduct failure mode effects analysis (FMEA) | | Choose an item. |  |
| Provide feedback to staff on all PI events. | | Choose an item. |  |
| MEDICAL STAFF | |  |  |
| Encourage physician input | | Choose an item. |  |
| Track physician behavior | | Choose an item. |  |
| Have a physician champion | | Choose an item. |  |
| Use standard meeting format | | Choose an item. |  |
| Use physician report cards | | Choose an item. |  |
| Educate physicians | | Choose an item. |  |
| BOARD OF TRUSTEES | |  |  |
| Educate members of performance improvement and high reliability processes | | Choose an item. |  |
| Inform members of quality issues | | Choose an item. |  |
| Inform members of safety issues | | Choose an item. |  |
| Use standard meeting format | | Choose an item. |  |
| LEADERSHIP | |  |  |
| Communicate adverse events | | Choose an item. |  |
| Communicate near misses | | Choose an item. |  |
| Communicate complaints | | Choose an item. |  |
| Communicate staffing issues | | Choose an item. |  |
| Communicate medical device/supply issues | | Choose an item. |  |
| Communicate environmental issues | | Choose an item. |  |
| COMMUNICATION | |  |  |
| Implement bedside Reporting | | Choose an item. |  |
| Utilize hand off practices | | Choose an item. |  |
| Have a transfer process in place | | Choose an item. |  |
| Perform huddles | | Choose an item. |  |
| Use standardized tools | | Choose an item. |  |
| Debrief | | Choose an item. |  |