| Facility Name [Title]  Date of Assessment | |
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|  | | | MET/UNMET | RECOMMENDATION FOR IMPROVEMENT |
| ENVIRONMENT OF CARE | | | | |
| 1. | Environment of Care manual readily available to all staff member 24/7. | | Choose an item. |  |
| 2. | Furniture in Good Condition. | | Choose an item. |  |
| 3. | Electrical cords, plugs and outlets in good condition (no fraying; no extension cords; electrical panels have clearance of at least 36"; safety checks are current). | | Choose an item. |  |
| 4. | Trip/Fall Hazards; Carpeting, vinyl or other flooring have no bumps or tears; walkways and halls are free of tripping hazards. | | Choose an item. |  |
| 5. | Storage area: Shelving is secured. Heavy items stored on lower shelves. 18" clearance from sprinkler head; bottom shelving at least 4" off floor. | | Choose an item. |  |
| 6. | Storage areas area clean and contain appropriate items (clean and unclean not stored together). | | Choose an item. |  |
| 7. | All light bulbs and exit signs are illuminated. | | Choose an item. |  |
| SECURITY | | | | |
| 1. | All employees are wearing ID badges in plain view. | | Choose an item. |  |
| 2. | Secure areas (storage rooms, medical record rooms, med rooms) are locked and access is controlled and monitored. | | Choose an item. |  |
| 3. | Confidential information (patient and/or staff related) is secured and protected. | | Choose an item. |  |
| 4. | Security guards are used and are unarmed. | | Choose an item. |  |
| 5. | Surveillance cameras are used and have recording capability. | | Choose an item. |  |
| FIRE/LIFE SAFETY | | | | |
| 1. | Hallways are not obstructed or used for storage; 8ft hallway clearance is maintained. | | Choose an item. |  |
| 2. | No doors are propped open. | | Choose an item. |  |
| 3. | Fire Drills are performed according to hospital policy and documented on Fire Drill evaluation forms. | | Choose an item. |  |
| 4. | All fire extinguishers are inspected; tags are all current (monthly and annually). | | Choose an item. |  |
| 5. | Extinguishers are easily accessible; door latch is in working order. | | Choose an item. |  |
| 6. | Sprinkler heads and smoke detectors are clean and intact; nothing hanging from any fire equipment. | | Choose an item. |  |
| 7. | No smoking policy is adhered to. | | Choose an item. |  |
| HAZARDOUS MATERIALS | | | | |
| 1. | SDS: Staff able to verbalized process of obtaining SDS information. | | Choose an item. |  |
| 2. | Product identification: All bottles, containers, etc., are properly labeled with content information. | | Choose an item. |  |
| 3. | Hazardous materials are appropriately stored, including oxygen cylinders or other compressed gas cylinders. | | Choose an item. |  |
| 4. | PPE is readily available and used appropriately. | | Choose an item. |  |
| 5. | Eye wash stations are in place and routinely checked. | | Choose an item. |  |
| 6. | Spill kits are available for use; staff knowledge/competency is documented. | | Choose an item. |  |
| EMERGENCY MANAGEMENT | | | | |
| 1. | Emergency management Manual and emergency response quick reference materials are readily available to all staff. | | Choose an item. |  |
| 2. | Department specific emergency response manual and/or policies are reviewed and revised annually and as needed. | | Choose an item. |  |
| 3. | All areas of the facility have emergency phone numbers readily available. | | Choose an item. |  |
| 4. | Inclement weather drills are conducted annually and include transportation needs; drills are evaluated and documentation is maintained. | | Choose an item. |  |
| MEDICAL EQUIPMENT | | | | |
| 1. | All medical equipment (AED, CBG, suction, etc.) are inspected and tagged according to policy and are current. | | Choose an item. |  |
| 2. | Red tags are available for readily available for un-useable equipment. | | Choose an item. |  |
| 3. | Staff is aware of how to request repairs to all equipment. | | Choose an item. |  |
| 4. | Out-of-service equipment is removed according to policy. | | Choose an item. |  |
| UTILITIES | | | | |
| 1. | Ceiling tiles, overhead vents and light fixtures area clean and intact. | | Choose an item. |  |
| 2. | Floors and walls are clean and intact. | | Choose an item. |  |
| 3. | Toilets, faucets and drains work properly. Floor drains have no odor. Water temperature within comfortable range (90-120 degrees). | | Choose an item. |  |
| CLINICAL INDICATORS | | | | |
| 1. | Initial patient assessment is completed within the policy time frame. | | Choose an item. |  |
| 2. | Suicide Risk Assessment is included in the initial and subsequent re-assessments. | | Choose an item. |  |
| 3. | Special dietary needs are considered as part of the patient's treatment plan. Documentation reflects special diet provisions. | | Choose an item. |  |
| 4. | Meal temperatures are tested at the meal prep site and at the facility and documented on a log that is maintained at the facility. | | Choose an item. |  |
| 5. | Documentation supports that patients are brining and self administering their meds. | | Choose an item. |  |
| 6. | All patient medications are secured and inaccessible to other patients. | | Choose an item. |  |
| 7. | Sample medications are not used at the program. Any/all sample medications stored at the facility are the property and sole responsibility of the LIP and are ONLY accessible to the LIP. | | Choose an item. |  |
| 8. | There is an established process for all staff to share clinical or other information that is important that is important to the safety of each patient. This process is followed daily and documented. (Drivers, therapists, nurses, techs, physicians, etc.). | | Choose an item. |  |